

## Starting your GDPR Privacy program for 2023!

### Introduction

The year 2022 is ending. Did your DPO already draw up an annual plan 2023, setting out the focus areas for privacy protection? If not, start now and make sure your company's strategy, business priorities and data protection risks are adequately observed!

Compliance with GDPR requirements is essential in every step of a business process. Think about reputational damage and fines that may be a result of non-compliance with GDPR requirements.

### Our suggested focus areas for your next year's GDPR Privacy program

These are some important factors to consider when planning next year's GDPR privacy program:

- Update your GDPR governance structure (who is doing what?) and make sure you engage a third party to rely on external support, when needed. We are happy to assist!
- (timely) Plan and organize (training) sessions to increase GDPR knowledge and awareness for your staff and heads of department
- Plan and update your policy for handling possible personal data breaches or security incidents, align with your IT (security) department
- Prepare an annual calendar and schedule regular meetings between DPO and relevant stakeholders, such as: CEO, Supervisory Board, Legal Department
- Monitor (new) privacy legislations, regulations and case law and instruct your DPO or privacy team to proactively take action, when needed
- Make sure resources are available to support business initiatives on ad hoc-basis (DPIA, data transfer impact assessment, works council)
- Make sure your DPO is accessible as your first point of contact for third parties (such as: data protection authority) for relevant data protection matters
- Keep your relevant GDPR policies, (website) privacy notices and GDPR registers up to date (Art. 30 Register; data subjects rights' requests; data breaches)
- Assess if your data processing agreements and your cross border data transfer agreements are still valid and up-to-date (amend, if needed)
- And last but not least ... make sure your DPO prepares an "Annual Report 2023" containing an overview of DPO activities that have been performed during the year 2023

If you need any help in completing your GDPR Privacy program for 2023, please feel free to contact Inger Peters ([ipeters@hplaw.nl](mailto:ipeters@hplaw.nl)).

Hermans Peters Law wishes you a Merry Christmas and a Happy New Year!



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